

Agreement Number: \_\_\_\_\_

**SUPPLEMENT TO THE ENROLLMENT AGREEMENT FOR THE PRELIMINARY  
OBLIGATION OF ACQUISITION-RELATED AND RESTORATION COSTS  
(Enrollment Agreement Supplement) (ACEP-WRE, HFRP and EWPP-FPE only)**

This supplement obligates funds required for costs related to the easement or 30-year contract acquisition. Funds obligated from this document (herein referred to as “the enrollment agreement supplement” or “supplement”) include items for due diligence costs, realty acquisition costs, and/or restoration costs. Funds obligated from this supplement are based on government estimates as documented on the Conservation Schedule of Operations (NRCS-CPA-1155 or AD-1155) generated from Conservation Desktop planning software. Restoration costs are documented on the preliminary restoration plan and are also documented on the NRCS-CPA-1155/AD-1155. The NRCS-CPA-1155/AD-1155 includes all costs associated with the acquisition of an easement or 30-year contract for the Agreement number referenced above pursuant to the terms of the Agreement for the Purchase of Conservation Easement (NRCS-LTP-31, NRCS-LTP-80, or NRCS-LTP-70) or Agreement to Enter Contract for 30-Year Land Use (NRCS-LTP-40), further referred to as “the enrollment agreement.” No payments will be made from this supplement. To be valid, this supplement must be properly completed and must be associated with a valid enrollment agreement or closed easement or executed 30-year contract and be based on a fully documented NRCS-CPA-1155 or AD-1155. During the acquisition phase, the period of performance for the Enrollment Agreement Supplement will be set to match the APCE period of performance and post-closing the period of performance can be extended an additional 12-months past the easement closing date. Prior to scheduling and authorizing restoration practices or making payments, an easement restoration agreement, which may be a Federal contract; a cooperative, contribution, or interagency agreement; or a landowner conservation program contract, must be developed and executed based on the final restoration plan, and a final obligation of restoration funds to the easement restoration agreement documents must be completed. Similarly, prior to making payments for any due diligence or realty acquisition costs, funds from this supplement must be associated with an appropriate procurement mechanism (e.g., contract, agreement, purchase card) executed in accordance with applicable Farm Production and Conservation Business Center (FPAC-BC) and agency policy and procedure.

**Scope:** This enrollment agreement supplement is used for the Agricultural Conservation Easement Program – Wetlands Reserve Easement (ACEP-WRE), Emergency Watershed Protection Program-Floodplain Easement (EWPP-FPE), and Healthy Forest Reserve Program (HFRP).

**Authorities: ACEP-WRE:** Subtitle H of title XII of Food Security Act of 1985, as amended, for the Agricultural Conservation Easement Program – Wetland Reserve Easement. **EWPP-FPE:** Section 1241 of the Food Security Act, as amended. Section 216, P.L. 81-516, (33 U.S.C. 701b1) and Sections 403-405, P.L. 95-334, (16 U.S.C. 2203-2205), for the Emergency Watershed Protection Program, including the purchase of Floodplain Easements. **HFRP:** Title V of Public Law 108-148, the Healthy Forests Restoration Act of 2003, as amended by Public Law 110-246, the Food, Conservation, and Energy Act of 2008. Actions documented by this supplement must be done in accordance with current program and financial policy.

**Amendments:** Adjustments of the preliminary obligation will be amended to this supplement as final procurement mechanisms are developed. Adjustments needed for a final procurement mechanism can happen at different times for the items listed in the table below and are not required to occur all at once; therefore, multiple amendments to this supplement are likely.

**Decisionmaker:**

**State:**

**County:**

**Location:**

**Offered Acres:**

**Enrollment Agreement Fiscal Year:**

**I. Preliminary Cost Estimate:** NRCS has completed a technical evaluation of the proposed easement or 30-year contract enrollment area and developed cost estimates for all enrollment agreement related costs including the preliminary restoration plan as certified below. All costs below are estimates unless they are \$0, in which case the funds have been or by the end of the current fiscal year will be procured through a federal contract, agreement, or purchase order or funds are not required. **No practices will be authorized and no payments will be made from this supplement.** Annual review of the obligation amount will be conducted via the Review of Open Obligations Tool (ROOT). For States serviced by the Easement Acquisition Branch (EAB), the EAB will complete section (a) below and the State must complete section (b) below. Section (c) below will auto-populate based on the information entered in sections (a) and (b) below.

a) **Enrollment Agreement Acquisition-Related Costs:** *Must attach NRCS-CPA-1155 or AD-1155 from Conservation Desktop as supporting documentation of costs.*

Practice Name	BOC	Total Estimated Cost to Obligate <sup>1</sup>	Contract / Agreement / Purchase Order Number <sup>2</sup>
Environmental Database Records Search	3215		
Environmental Database Records Search Update (post survey)	3215		
Legal Boundary Survey	3214		
Title Commitment	3215		
Title Commitment Update (post survey)	3215		

Practice Name	BOC	Total Estimated Cost to Obligate <sup>1</sup>	Contract / Agreement / Purchase Order Number <sup>2</sup>
Closing	3215		
Appraisal	3213		
Appraisal Technical Review	3213		
Other:			
<b>Total Cost</b>			

<sup>1</sup>Enter estimated amount or \$0 if already obligated under a contract/ agreement/purchase order, will be obligated by the end of the fiscal year, or if funds not required

<sup>2</sup> Leave blank if not yet contracted

<b>Fund Availability</b> <i>(must be verified and signed prior to signature by Authorized NRCS Official)</i>	
<i>Signature:</i>	
<i>Authorized Local Financial Staff</i>	<i>Date:</i>
<b>WBS:</b>	<b>Fiscal Year:</b>

<b>Signature of NRCS Reviewing Officials</b> <i>(Must be signed by at least one NRCS reviewing official named below even if Total Cost is \$0.00)</i>	
<b>By signing below, I certify that qualified NRCS staff or NRCS-approved third party staff have completed a technical assessment and estimate of the practices, extents, and costs required to achieve the required enrollment activities.</b>	
<i>Signature:</i>	<i>Signature:</i>
<i>Authorized NRCS Official</i>	<i>State Easement Coordinator</i>
<i>Date:</i>	<i>Date:</i>

**b) Preliminary Restoration**

Complete either the **Permanent Easement** or the **30-Year Easement or 30-Year Contract** fields. Do not fill out both sections.

Practice Name	BOC	Total Cost <sup>1</sup>	Contract / Agreement Number <sup>2</sup>	NRCS Obligation	Landowner Obligation
<b>Permanent Easement</b>					
<ul style="list-style-type: none"> <li>NRCS obligation: 100%</li> <li>Landowner obligation: 0%</li> </ul>					
Restoration <sup>3</sup>	3212				None
<b>30-Year Easement or 30-Year Contract</b>					
<ul style="list-style-type: none"> <li>NRCS obligation: 75%</li> <li>Landowner obligation: 25%</li> </ul>					
Restoration <sup>3</sup>	3212				

<sup>1</sup> Enter estimated amount or \$0 if already obligated under a contract/ agreement or if restoration not required

<sup>2</sup> Blank unless cost is \$0

<sup>3</sup> Total of all restoration practices

<b>Fund Availability</b> <i>(must be verified and signed prior to signature by Authorized NRCS Official)</i>	
Signature:	
Authorized Local Financial Staff	Date:
WBS:	Fiscal Year:

<b>Signature of NRCS Reviewing Officials</b> <i>(Must be signed by the NRCS reviewing official named below even if Total NRCS Preliminary Obligation Amount for Restoration is \$0.00)</i>	
<b>By signing below, I certify that qualified NRCS staff or NRCS-approved third party staff have completed a technical assessment and estimate of the practices, extents, and costs required to achieve the restoration objectives outlined in the preliminary WRPO.</b>	
Signature:	Signature:
Authorized NRCS Official	State Easement Coordinator
Date:	Date:

**c) Grand total [section (a) total + section (b)] of all acquisition-related and restoration costs to be obligated through this enrollment agreement supplement:**