

Criteria to Determine Course of Action for RCPP Agreement Changes

REQUIRES AMENDMENT THROUGH GASB (per 2 CFR 200.308):

*Change in scope or objective, even without need for budget revision. (Change in scope or objective is interpreted as an adjustment that would create a material difference between the original agreement and the agreement after modification.)

*Change in key personnel

*Lapse of engagement in project for over 3 months OR 25% reduction of time devoted to project

*Transfer of funds from one budget category to another

*Changes in the approved cost share

*Additional federal funds needed

*Extension of the period of performance (POP)

Changes that do not involve the items that require amendment (listed above) can be recorded in a Memorandum for Record which must be retained in the agreement file, with copies provided to the partner and GASB.