

## Attachment C

### RCPP Entity-Held Easement Obligation Documents

	<b>ACEP-ALE DOCUMENT NAME</b>	<b>DMS DOCUMENT TYPE</b>
1	Easement Internal Controls Preobligation Review Record	Other – Other Checklist
2	Application – NRCS-CPA-1274	Other – Other Agreement
3	Application – NRCS-CPA-1275	Other – Other Participant
4	Proof of Ownership <ul style="list-style-type: none"> <li>• Recorded Deed</li> <li>• Offer/executed purchase &amp; sale agreement</li> <li>• Supporting identification: Township/Range/Section</li> </ul>	Other – Other Participant
5	Preliminary Title Commitment/Search	Other – Other Participant
6	Subsidiary Prints for all listed landowners and legal-entity members, with business file information	Signatory – Other Signatory
7	Landowner – CCC-902	Signatory – CCC-902
8	SAM registration for all eligible entities and co-holders	CPC – SAM.gov Verification
9	Waivers	Waiver – STC Agreement Waiver Letter Other
10	Access sufficiency – physical and legal <ul style="list-style-type: none"> <li>• If public road: map identifying road name and easement</li> <li>• If via lands owned by others: map and executed/recorded access agreement with adjacent landowner</li> <li>• If via existing NRCS easement: map and written confirmation: legal, physically feasible, and no negative impact to existing easement</li> <li>• If via other federal lands: sufficiency determination and map</li> </ul>	Preplanning Resources – General (Ad-Hoc) Map
11	Land Eligibility – Map identifying location and number of acres	Conservation Plan – Conservation Plan & Map (Plan)
13	Land Eligibility – Ranking	Evaluation – CART Ranking Report
14	Land Eligibility – Landowner Disclosure Worksheet	Other – Other-Practice
15	Land Eligibility – Hazardous Materials Landowner Interview	Other – Other-Practice
16	Land Eligibility – Hazardous Materials Field Inspection	Other – Other-Practice
17	Land Eligibility – Environmental Database Records Search	Other – Other-Practice
18	Land Eligibility – Environmental Evaluation	Evaluate – NRCS-CPA-52
19	Easement Valuation <ul style="list-style-type: none"> <li>• Appraisal, include: 1) Full Appraisal, 2) Technical Review, and 3) National Appraiser Review, if applicable</li> <li>•</li> </ul>	Other – Other-Practice
20	Supplemental Agreement Type IV (Program Agreement)	Other – Other-Agreement
21	Draft Plan: Conservation Plan and Conservation Plan Map	Conservation Plan – Conservation Plan & Map (Agreement)
22	Draft Parcel Contract <ul style="list-style-type: none"> <li>• NRCS-CPA-1276</li> <li>• Appendix to NRCS-CPA-1276</li> <li>• NRCS-CPA-1277</li> <li>•</li> </ul>	CPC- NRCS-CPA-1202 – Conservation Program Contract
23	Draft Conservation Easement Deed	Other-Agreement
24	Obligation Package	Other – Other-Agreement

States are required to have a hardcopy official easement casefile, maintained in a fireproof file, at the NRCS State Office in accordance with 440-Conservation Programs Manual, Part 531.117.A