

Part 620, Subpart A

Exhibit 6

Federal Register Notice Template for State Technical Guide Proposed Changes for Public Review and Comment

Instructions

To start the process of requesting comments through the Federal Register, contact the FPAC Business Center, Economic and Policy Analysis Division's Regulatory Analysis and PRA Requirements (RAPR) Team. The RAPR will provide a template for use. The State will also communicate publication timing needs.

The example below shows the required level of detail. Submit the State Conservationist's clearance and the MS Word version of the notice file to the RAPR team in National Headquarters (NHQ) for review and to establish a docket number. The RAPR team will coordinate the rest of the required USDA clearances and submit the notice for publication in the Federal Register.

Contact the chairperson of the National Conservation Practice Standards Subcommittee or the RAPR team in NHQ for questions or assistance if needed. Current RAPR contacts include, in order: Verna Howell (Verna.Howell@usda.gov), Deirdre Holder (Deirdre.Holder@usda.gov), and Joy Harwood (Joy.Harwood@usda.gov).

Example of Federal Register Notice:

Billing Code: 3410–16

DEPARTMENT OF AGRICULTURE

Natural Resources Conservation Service

Notice of Proposed Change to Section IV of the [State] State Technical Guide

[Docket No. NRCS–2019–00XX] *{The center number will be the current calendar year.*

The last number will be provided by the RAPR.}

AGENCY: Natural Resources Conservation Service (NRCS), USDA

ACTION: Notice of availability and request for comments.

SUMMARY: The NRCS State Conservationist for [State] has determined that changes must be made in the NRCS State Technical Guide for a conservation practice standard as

explained in this notice: [CPS Name (Code ###)]. The practice standard will be used to plan and install conservation practices. *{The Summary needs to briefly explain the what, why, and effect of the notice. What action is being taken? Why is the action necessary? What is the intended effect of this action?}*

DATES: *Comment Date:* We will accept comments that are received by [**Insert 30 days after publication in the *FEDERAL REGISTER***].

ADDRESSES: We invite you to submit comments on this notice. In your comments, include the date, volume, page number of this issue of the Federal Register, the title of this notice, and Docket ID NRCS–2019–00XX, using the following method(s):

- Federal eRulemaking Portal: Go to <http://www.regulations.gov> and search for Docket ID NRCS–2019–00XX. Follow the online instructions for submitting comments.
- Mail or hand delivery: *{if applicable, include a mailing address or hand delivery address – the electronic address above is required}*

All written comments received will be publicly available on www.regulations.gov.

For a copy of the conservation practice standard to which this notice applies, see the [State] NRCS website: [website address], or submit a written request to: [Name], State Conservationist, Natural Resources Conservation Service (NRCS), [State mailing address].

FOR FURTHER INFORMATION CONTACT: [Name]; phone: [(XXX) XXX-XXXX]; or email: [email address]. Persons with disabilities who require alternative means for communication should contact the USDA Target Center at (202) 720–2600

(voice).

SUPPLEMENTARY INFORMATION: Section 343 of the Federal Agriculture Improvement and Reform Act of 1996 states that revisions made after enactment of the law to NRCS State technical guides used to carry out highly erodible land and wetland provisions of the law are to be made available for public review and comment.

{Repeat the information provided above in the summary and elaborate on it, as needed for the public to understand and know whether they should request a copy of the conservation practice standards to be able to submit a comment.}

For the next 30 days, the NRCS in [State] will receive comments relative to the proposed changes. Following the close of the comment period, a determination will be made by NRCS in [State] regarding disposition of those comments and a final determination of change will be made to the subject standard. The final version of the new or revised conservation practice standard will be posted in Section IV of the [State] Field Office Technical Guide after the close of the 30-day period and after consideration of all comments.

[STC name] *{NOTE: The RAPR team will coordinate for the notice to be esigned following the required USDA clearances of the notice. The name typed here must match the name on the NRCS ID (Lincpass)}*

State Conservationist
Natural Resources Conservation Service
[City, State]