

Part 515 – Exhibits

Subpart F – Sample Letters

515.53 Sample Letter Request for Time Extension

<
Date>

Subject: PDM – Emergency Watershed Protection,
Request for Performance Time Wavier,
EWP Project <*Enter Project #*>, <*Name of Event*>

To: <*Name*>
Deputy Chief for Easements and Landscape Planning
Natural Resources Conservation Service
Washington, D.C. 20250

In accordance with 7 CFR 624.11, we are requesting a waiver of the EWP regulatory 220 day project limit for EWP Project <*Enter Project#*>, <*Name of Event*>, for the <*Name of Sponsor*>. The project completion date is <*Enter Date the 220 Days Ends*>.

The <*Name of Sponsor*> has <*Enter # of DSR's*> DSR's. DSR *XX1* is 100 percent complete and DSR *XX2* is 43 percent complete (**Note:** *List all DSRs associated with the project and percent complete*).

The delay in completing DSR *XX2* is due to the *State* Department of Environmental Protection Agency's Environmental Resource Permit. Although the sponsor submitted the permit application in a timely manner, the sponsor did not receive the permit approval until <*Date*>. The delay in receiving the permit caused construction of the project to be scheduled during the rainy season and construction performance has suffered due to the numerous afternoon thunderstorms. See attached letter from the <*Name of Sponsor*> (**Note:** *For documentation attached a letter from the sponsor along with applicable documentation for the delay*).

The sponsors have requested the time be extended to < *Date* > to complete the work. See attached schedule of completion.

It is to the advantage of the government, sponsors, and citizens of Florida affected by Tropical Storm Fay to extend the time and allow the sponsor to complete the works of improvement.

Your consideration of this request is appreciated.

< *Name* >
State Conservationist

Enclosures

cc: < *Name* >, Regional Conservationist – *XXX*,
Washington, D.C.
< *Name* >, National EWP Program Manager,
Washington, D.C.
< *Name* >, *State* EWP Program Manager, < *City* >,
< *State* >