

Part 540 – Operation and Management

Subpart D – Exhibits

540.52 Recommended Training for Plant Materials (PM) Staff

The following lists have been adapted from the NRCS training guidelines and are recommendations for staff training/proficiency in the PMP. Training may be received through the NRCS National Employee Development Center (NEDC), through State office or interagency sponsored courses, through PM sponsored courses, or through non-government sources as approved through proper procedures.

(1) PMC Manager and PM Specialists

- Principles of Management and Supervision
- EEO for Supervisors and Managers (USDA Grad School)
- Effective Facilitation
- Basic Computer Skills and Applications
- Experimental Design and Statistical Analysis
- Plant Materials - Field and Laboratory Techniques
- Soil Bioengineering
- Biology of Tree and Shrub Species
- Agrostology: Biology of Cool-Season Grasses and Biology of Warm-Season Grasses
- Biology of Legume Species
- Biosystematics, Genetics, and Plant Breeding
- Field Office Operations
- Pasture Ecology (NEDC)
- Plant Materials Operations and Management System (POMS) Training
- Plant Ecology
- Plant-Herbivore Interactions (NEDC)
- Rangeland Ecology (NEDC)
- Wetland Restoration (NEDC)
- Also includes all training identified for Assistant PMC Managers and Biological Science Technicians

(2) Assistant PMC Manager/other specialized positions such as Agronomists and Horticulturists

- Research Report Writing
- Basic Computer Skills and Applications
- Effective Presentation and Instruction
- Experimental Design and Statistical Analysis
- Plant Materials - Field and Laboratory Techniques
- Plant Physiology
- Soil Bioengineering (NEDC)
- Biology of Tree and Shrub Species
- Agrostology: Biology of Cool-Season Grasses
- Agrostology: Biology of Warm-Season Grasses
- Biology of Legume Species

- Biosystematics, Genetics and Plant Breeding Concepts
- Pasture Ecology (NEDC)
- POMS Training
- Plant Ecology
- Plant-Herbivore Interactions (NEDC)
- Rangeland Ecology (NEDC)
- Wetland Restoration (NEDC)
- The above list also includes training identified for Biological Science Technicians

(3) Biological Science Technician

- Introduction to NRCS Computer Operations
- Introduction to Civil Rights Modules 1& 2
- How to use NRCS Directives
- Introduction to NRCS
- Orientation for New Employees
- Partnership Roles and Responsibilities
- Effective Interpersonal Skills
- Farm Management and Agronomy Principles for PMC Biological Science Technicians
- Road Map to Problem Solving Workshop
- POMS Training

(4) Secretary/Program Assistant/Office Automation Clerk

- Introduction to NRCS Computer Operations
- Introduction to Civil Rights Modules 1& 2
- How to use NRCS Directives
- Introduction to NRCS
- Orientation for New Employees
- Partnership Roles and Responsibilities
- Effective Interpersonal Skills
- Managing for Excellence
- Office Management (USDA Grad School)
- The Professional Office Manager (MCI)
- Roadmap to Problem Solving Workshop
- POMS Training