

Part 512 – Conservation Program Contracting

Subpart J - Exhibits

512.91 J Limited Resources Farmer/Rancher Administrative Review Letter

DATE

(Name and address of participant)

Dear (participant name):

According to our records, you certified that you are a Limited Resource Producer on your (<<insert contract year>>) (<< insert program name (program abbrev.)>>) application for the subject contract. This status made you eligible for higher payment rates.

Your certification has been randomly selected for review. In order to verify your status, we are asking that you provide documentation that will confirm your eligibility as a Limited Resource Producer.

Please provide within 30 days Internal Revenue Service Form 1040 for each of the past two years that shows Gross Farm sales were less than or equal to \$100,000 per year and Adjusted Gross Income was less than (<<enter your County Value from the Self-Determination tool>>). For applications filed by an entity, this information is required for every member of the entity.

Failure to provide the requested information will result in the loss of your eligibility in (<< program abbrev.>>) as a Limited Resource Producer. If the information you provide fails to support your eligibility, I will notify the State Conservationist, who will take appropriate action. Please provide the requested information no later than (<<insert date due>>).

Thank you for your assistance in this matter. If you have any questions, please let me know.

Respectfully,

(Enter DC name)

District Conservationist