



NATIONAL SOCIETY OF
PROFESSIONAL ENGINEERS

Federal Engineer of the Year Award Application

*National Society of Professional Engineers
1420 King Street, Alexandria, VA 22314
703-684-2800
www.nspe.org / peg@nspe.org*

Eligibility

All federal agencies (and/or subsidiaries) employing at least 50 engineers worldwide are eligible to compete. However, agencies employing 50 engineers or less may still compete with the approval of the FEYA judging committee and will be evaluated on a case by case basis. Individual agency nominees must be currently engaged in the practice of engineering as an employee of the federal government in either a managerial or technical position. Only licensed professional engineers or engineers in training (P.E. or E.I.T.) are eligible for nomination to the Top Ten Finalists, and therefore Federal Engineer of the Year. However, non-licensed engineers or those on the path to licensure are still eligible to participate in the Federal Engineer of the Year program. Engineers who will have retired within 12 months of the ceremony are also eligible for nomination.

Nomination Process

All nominations must be typed on the official form and submitted electronically to NSPE at peg@nspe.org by **October 31**.

Cabinet-level departments with major subordinate commands or agencies may submit one overall nomination, **or** subordinate agencies may submit nominations individually provided they qualify under the prescribed eligibility. If subordinate agencies compete individually, **all nominations must be processed through the appropriate incentive awards office** of the major cabinet-level department and the major department may not enter a separate nomination for the department as a whole. However, agencies and commands may submit both a military and a civilian nominee. If the department wishes to enter a single nominee from among the candidates from subordinate agencies, the department is responsible for the selection of its departmental nominee.

Selection Process

The Federal Engineer of the Year will be selected by a panel of judges (established by the NSPE Professional Engineers in Government) using the following criteria:

Education	5 points
Registered P.E.	5 points
Continuing Education	10 points
Professional/Technical Society Activities	10 points
NSPE Involvement	5 points
Awards or Honors	10 points
Civic and Humanitarian Activities	15 points
Engineering Achievements	<u>40 points</u>
Total	100 points

The judges will first select ten finalists, or the Top Ten. Candidates must be either a P.E. or an E.I.T. to progress to the Top Ten. The Federal Engineer of the Year will be selected from that group. Please note that all nominations are considered agency winners and will be recognized during the FEYA Awards Ceremony.

Winner Recognition

An awards ceremony will be held in Washington, D.C. on February 24, 2023. All agency nominees will be recognized and are expected to attend the event.

NSPE covers the cost of the plaques. However, we still need the agency/command to provide the information for the plaque. **Plaque order forms are due with the nominations on October 31.** The Top Ten finalists will receive special recognition, and the Federal Engineer of the Year will be presented with a gold medallion. Each agency is responsible for providing an agency representative to present the plaque at the ceremony.

The Federal Engineer of the Year will also be recognized at the annual NSPE PE Conference.

Agency Responsibilities

Agencies are required to designate a point-of-contact (POC) through which the program will be coordinated with NSPE. Agency POCs are responsible for the following:

1. Publicizing the program throughout the agency and encouraging participation by all branches and field offices.
2. Ensuring that all nominees have been provided FEYA eligibility rules, nomination process, and selection process criteria.
3. Completing the nomination form and sending it electronically to NSPE by **October 31**. Each form must be filled out completely. **The nominee's name and gender must not be mentioned on any supporting materials.**
4. Completing the Plaque Order form and sending it to NSPE by **October 31**.
5. Providing an electronic portrait photograph of nominee and if possible an action shot suitable for inclusion in the PowerPoint presentation shown at the awards ceremony and social media by **October 31**.
6. Coordinating agency attendance and ticket purchases for the awards ceremony as substantial representation from participating agencies is essential to the success of the program. (Ticket prices will be determined in January).
7. Coordinating with NSPE for presenter attendance and plaque presentation at the ceremony.
8. Publicizing nominee as agency winner.
9. Agencies are responsible for transportation and housing, enabling nominees to attend the awards ceremony.

Federal Engineer of the Year Award Application

1. Candidate's Personal Information

Name: _____

Department,
command, agency
or installation:

Work
address:

Home
address:

Phone: _____ Social
Media: _____

E-mail: _____

NSPE Membership #: _____ State: _____ Chapter Name: _____

2. Nominator Information:

Name: _____

Title: _____

Address:

Phone: _____

E-mail: _____

3. Agency Awards/Incentives Officer

Please return an electronic copy of this application to NSPE at peg@nspe.org by **October 31**.

Name: _____

Title: _____

Address:

Phone: _____

E-mail: _____

Candidate's Information

Job title: _____

Agency/Department: _____

Name of work location: _____

Number of engineers employed by *entire* agency/command: _____ At this location: _____

Registration

(*Please complete. Only licensed professional engineers or engineers in training are eligible for selection to the Top Ten. Information required to be considered for "Top Ten" FEYA finalists.)

*Classification (P.E., E.I.T.): _____

*State: _____ *Registration/License No.: _____ *Date of Expiration: _____

Educational and Collegiate Achievements

a) Academic degrees: *(Include date, major, institutions, and identify engineering degrees accredited by ABET.)*

b) Honor societies, technical societies and professional societies: *(Include society and office(s) held.)*

Continuing Education During the Last Three Years (July 2019- June 2022)

a) College credit courses, excluding degrees mentioned above: *(Include course, dates, and credits or contact hours.)*

b) Short courses, PDHs, CEUs, and seminars: *(Include course, dates, and credits or contact hours.)*

c) Papers published: *(Include article, journal and date **do not** include the candidate's name.)*

Professional/Technical Society Activities

a) Membership in:

b) Offices held and/or committee assignments: *(Include office or committee, responsibility, dates)*

Civic and Humanitarian Activities

(List organizations, offices held, summary of activities, and hours involved)

Awards and Honors *(Include title and date)*

Engineering Achievements

Submit a nontechnical statement of 300 words or less describing the candidate's engineering achievements. The statement should include engineering achievements in design, research, development, or management during the nominee's engineering career but with strong emphasis on the **last three years (July 2019- June 2022)**. Please define all acronyms and technical terms. To ensure anonymity in the judging process, please **do not mention candidate's name** in the statement.

For publicity, please attach a list of names and addresses of two or more publications in the nominee's hometown. And social media tags (Facebook/Instagram/LinkedIn/Twitter).

**2023 Federal Engineer of the Year
Award Plaque Order Form**

All forms should be included with the nomination form and must be received by October 31, 2022

**E-mail order form to:
FEYA Program
peg@nspe.org**

NSPE will honor your agency's or command's 2023 Engineer of the Year with a FEYA plaque. NSPE will pay for the cost of the plaques. However, we need you to provide the information for the plaque. Please use this form to submit that information.

Plaque Information

(This will be engraved on the plaque so please proof your information)

Print recipient name exactly as it should appear on the plaque:

Include P.E., E.I.T., Ph.D., etc.

Print name of agency/command:

Agency/command name cannot exceed 30 characters in length, including spaces.