

Attachment A – Roles List Beginning October 1, 2021

CD and CART

- Approving Official*
- CD FA National Business Tools Coord*
- CD FA State Business Tools Coordinator*
- CD Oblig Approval*+
- CD Vendor Coordinator*+
- Certified Planner
- Contract Support*
- Data Configuration Administrator
- Designated Conservationist*
- Document Type Approver
- Document Type Viewer
- Easement National Approving Official
- Easement National Program Manager
- Easement National Program User
- Easement Reconciliation
- Easement State Program Manager
- Easement State Program User
- Financial Manager Role
- HELC Agency Expert
- National Audit*
- National Document Type Submitter
- National Obligations*
- National Program User*
- National Read Only
- National Support Services
- Planner
- Planning Support
- Program Support Assistant*
- Regional Conservationist*
- WC Agency Expert

*Roles formerly inherited from ProTracts roles.

ProTracts (no changes)

- Farm Bill Specialist
- Planner
- Designated Conservationist
- Approving Official
- Contract Support
- State Programs
- National Program User
- National Program Manager
- National Obligations

Fund Manager (no changes)

- FM Oblig Approval+
- FM Vendor Coord+
- FM FMMI User
- Fund Manager State
- FM Affiliate
- FM Elig Update
- Fund Mgr Natl
- FM Audit Log
- Fund Manager Financial Management
- Fund Mgr Payment Invoice

+The process for requesting the Oblig Approval and Vendor Coord roles remains unchanged.

Customer Service Toolkit (no changes)

- Toolkit User Basic R/W
- Toolkit User Basic RO
- Toolkit User Basic All
- Easement Reconciliation