

Attachment C

FY 2021 Easement and Water Bank Program Matrix of Transaction (Reservation and Obligation) Methods

Program	Transaction	Method of completing the Transaction	Obligating Document	Source of Data for Transaction	Notes
ACEP-WRE	Agreement Reservation	Bulk Upload	N/A	NEST – Enrollment Funds Requested is entered and Submit for Funds Reservation is eSigned	Once the reservation is complete in FMMI, no adjustments to the amount will be made in NEST or FMMI unless the application is cancelled or the agreement amount is reduced, and the remaining funds are needed for other current year obligations.
ACEP-WRE	Agreement Obligation	Bulk Upload	APCE (NRCS-LTP-31) or AECLU (NRCS-LTP-40)	NEST – Enrollment Funds to Commit (only amount listed on the APCE/AECLU) is entered and Submit for Commitment Approval is eSigned.	Data must be populated in NEST on the Application page.
ACEP-WRE	Title Commitment Obligation	If not contracted: Bulk upload via Supplement	Supplement to the Enrollment Agreement	NEST and NRCS-CPA-1155	Amounts on Supplement must have supporting practice amounts on the 1155 that match exactly.
		If contracted: Document contract/agreement number on Supplement	Fully executed contract or cooperative agreement	Contract/Agreement	Enter \$0 and “Contracted” on the Supplement
ACEP-WRE	Title Commitment Update Post Survey	If not contracted: Bulk upload via Supplement	Supplement to the Enrollment Agreement	NEST and NRCS-CPA-1155	Amounts on Supplement must have supporting practice amounts on the 1155 that match exactly.
		If contracted: Document contract/agreement number on Supplement	Fully executed contract or cooperative agreement	Contract/Agreement	Enter \$0 and “Contracted” on the Supplement
ACEP-WRE	Closing Services	If not contracted: Bulk upload via Supplement	Supplement to the Enrollment Agreement	NEST and NRCS-CPA-1155	Amounts on Supplement must have supporting practice amounts on the 1155 that match exactly.
		If contracted: Document contract/agreement number on Supplement	Fully executed contract or cooperative agreement	Contract/Agreement	Enter \$0 and “Contracted” on the Supplement

Program	Transaction	Method of completing the Transaction	Obligating Document	Source of Data for Transaction	Notes
ACEP-WRE	Environmental Database Records Search	If not contracted: Bulk upload via Supplement	Supplement to the Enrollment Agreement	NEST and NRCS-CPA-1155	Amounts on Supplement must have supporting practice amounts on the 1155 that match exactly.
		If contracted: Document contract/agreement number on Supplement	Fully executed contract or cooperative agreement	Contract/Agreement	Enter \$0 and “Contracted” on the Supplement
ACEP-WRE	Environmental Database Records Search Post-Survey Update (if applicable)	If not contracted: Bulk upload via Supplement	Supplement to the Enrollment Agreement	NEST and NRCS-CPA-1155	Amounts on Supplement must have supporting practice amounts on the 1155 that match exactly.
		If contracted: Document contract/agreement number on Supplement	Fully executed contract or cooperative agreement	Contract/Agreement	Enter \$0 and “Contracted” on the Supplement
ACEP-WRE	Preliminary Restoration Obligation	If not contracted: Bulk Upload via Supplement	Supplement to the Enrollment Agreement	NEST and NRCS-CPA-1155	Amounts on Supplement must have supporting practice amounts on the 1155 that match exactly.
		If contracted or no restoration dollars will be obligated: Document contract/Agreement number on Supplement	Fully executed contract or cooperative agreement	Contract/Agreement	Enter \$0 and “Contracted” on the Supplement
ACEP-WRE	Boundary Survey	If not contracted: Bulk upload via Supplement	Supplement to the Enrollment Agreement	NEST and NRCS-CPA-1155	Amounts on Supplement must have supporting practice amounts on the 1155 that match exactly.
		If contracted: Document contract/agreement number on Supplement	Fully executed contract or cooperative agreement	Contract/Agreement	Enter \$0 and “Contracted” on the Supplement
ACEP-WRE	Other	If not contracted: Bulk upload via Supplement	Supplement to the Enrollment Agreement	NEST and NRCS-CPA-1155	Example: environmental investigations that must be done prior to agreement obligation. Enter BOC along with cost.
		If contracted: Document contract/agreement number on Supplement	Fully executed contract or cooperative agreement	Contract/Agreement	Enter \$0 and “Contracted” on the Supplement

Program	Transaction	Method of completing the Transaction	Obligating Document	Source of Data for Transaction	Notes
EWPP-FPE or HFRP	Agreement Reservation	N/A for EWPP-FPE or Bulk upload for HFRP	N/A	No Reservation will be made in FMMI for EWPP-FPE. NEST Reservation information will be populated by the EWPP-FPE team. HFRP reservations will be processed like ACEP-WRE.	Once the reservation has been completed in FMMI, no updates will be made in NEST or FMMI to the amount unless the application is cancelled or the agreement amount is reduced, and the remaining funds are needed for other current year obligations.
EWPP-FPE or HFRP	Agreement Obligation	Bulk Upload	APCE (NRCS-LTP-80) for EWPP-FPE or NRCS-LTP-70 for HFRP	NEST – Enrollment Funds to Commit (only amount listed on the APCE) and Submit for Commitment Approval is eSigned.	Data must be populated in NEST on the Application page.
EWPP-FPE or HFRP	Title Commitment Obligation	If not contracted: Bulk upload via Supplement	Supplement to the Enrollment Agreement	NEST and AD-1155	Amounts on Supplement must have supporting practice amounts on the 1155 that match exactly.
		If contracted: Document contract/agreement number on Supplement	Fully executed contract or cooperative agreement	Contract/Agreement	Enter \$0 and “Contracted” on the Supplement
EWPP-FPE or HFRP	Title Commitment Update Post Survey	If not contracted: Bulk upload via Supplement	Supplement to the Enrollment Agreement	NEST and AD-1155	Amounts on Supplement must have supporting practice amounts on the 1155 that match exactly.
		If contracted: Document contract/agreement number on Supplement	Fully executed contract or cooperative agreement	Contract/Agreement	Enter \$0 and “Contracted” on the Supplement
EWPP-FPE or HFRP	Closing Services	If not contracted: Bulk upload via Supplement	Supplement to the Enrollment Agreement	NEST and AD-1155	Amounts on Supplement must have supporting practice amounts on the 1155 that match exactly.
		If contracted: Document contract/agreement number on Supplement	Fully executed contract or cooperative agreement	Contract/Agreement	Enter \$0 and “Contracted” on the Supplement

Program	Transaction	Method of completing the Transaction	Obligating Document	Source of Data for Transaction	Notes
EWPP-FPE or HFRP	Environmental Database Records Search	If not contracted: Bulk upload via Supplement	Supplement to the Enrollment Agreement	NEST and AD-1155	Amounts on Supplement must have supporting practice amounts on the 1155 that match exactly.
		If contracted: Document contract/agreement number on Supplement	Fully executed contract or cooperative agreement	Contract/Agreement	Enter \$0 and “Contracted” on the Supplement
EWPP-FPE or HFRP	Environmental Database Records Search Post-Survey Update (if applicable)	If not contracted: Bulk upload via Supplement	Supplement to the Enrollment Agreement	NEST and AD-1155	Amounts on Supplement must have supporting practice amounts on the 1155 that match exactly.
EWPP-FPE or HFRP	Preliminary Restoration Obligation	If not contracted: Bulk Upload via Supplement	Supplement to the Enrollment Agreement	NEST and AD-1155	
		If contracted or no restoration dollars will be obligated: Document contract/Agreement number on Supplement	Fully executed contract or cooperative agreement	Contract/Agreement	Enter \$0 and “Contracted” on the Supplement
EWPP-FPE or HFRP	Other	If contracted: Document contract/agreement number on Supplement	Fully executed contract or cooperative agreement	Contract/Agreement	Example: environmental investigations that must be done prior to agreement obligation. Enter BOC along with cost.
		If not contracted: Bulk upload via Supplement	Supplement to the Enrollment Agreement	NEST and AD-1155	Amounts on Supplement must have supporting practice amounts on the 1155 that match exactly.
EWPP-FPE or HFRP	Boundary Survey	If not contracted: Bulk upload via Supplement	Supplement to the Enrollment Agreement	NEST and AD-1155	Amounts on Supplement must have supporting practice amounts on the 1155 that match exactly.
		If contracted: Document contract/agreement number on Supplement	Fully executed contract or cooperative agreement	Contract/Agreement	Enter \$0 and “Contracted” on the Supplement

Program	Transaction	Method of completing the Transaction	Obligating Document	Source of Data for Transaction	Notes
ACEP-ALE Program Agreement and Parcel Contracts	FY21 Program Agreement	ProTracts	N/A	ProTracts	States must enter this information in ProTracts. There are no funds associated with Program Agreements, only data entry for the Agreement itself.
	Parcel Contracts to a FY 2020 or FY 2021 Program Agreement	ProTracts	Parcel Contract	ProTracts	States must enter this information into ProTracts
ACEP-ALE Cooperative and Grant Agreements	FY 2019 and Prior Cooperative or Grant Agreement – Substitute Parcels	Grants and Agreements Division Process (Direct entry requests via SNOW to FPAC Payments)	Amendment to the Cooperative Agreement or Grant Attachment		States will enter information following ACEP-ALE guidance
	FY 2021 Cooperative and Grant Agreements	Contact National Program Manager			
2014 Farm Bill RCPP Covered Program Enrollments (HFRP, ACEP-WRE, ACEP-ALE)	Agreement Reservation	Bulk Upload	N/A	NEST – Enrollment Funds Requested is entered and Submit for Funds Reservation is eSigned	Once the reservation has been completed in FMFI, no updates will be made in NEST or FMFI to the amount unless the application is cancelled or the agreement amount is reduced, and the remaining funds are needed for other current year obligations.
2014 Farm Bill RCPP Covered Program Enrollments (HFRP, ACEP-WRE, ACEP-ALE)	Agreement Obligation	Bulk Upload	APCE or Parcel Contract documents	NEST – Enrollment Funds to Commit (only amount listed on the APCE) is entered and Submit for Commitment Approval is eSigned.	Data must be populated in NEST on the Application page.

Program	Transaction	Method of completing the Transaction	Obligating Document	Source of Data for Transaction	Notes
2014 Farm Bill RCPP Covered Program Enrollments (HFRP, ACEP-WRE)	Title Commitment Obligation	If contracted: Document contract/agreement number on Supplement	Fully executed contract or cooperative agreement	Contract/Agreement	Enter \$0 and “Contracted” on the Supplement
		If not contracted: Bulk upload via Supplement	Supplement to APCE	NEST and NRCS-CPA-1155	Amounts on Supplement must have supporting practice amounts on the 1155 that match exactly.
2014 Farm Bill RCPP Covered Program Enrollments (HFRP, ACEP-WRE)	Title Commitment Update Post Survey	If contracted: Document contract/agreement number on Supplement	Fully executed contract or cooperative agreement	Contract/Agreement	Enter \$0 and “Contracted” on the Supplement
		If not contracted: Bulk upload via Supplement	Supplement to the Enrollment Agreement	NEST and NRCS-CPA-1155	Amounts on Supplement must have supporting practice amounts on the 1155 that match exactly.
2014 Farm Bill RCPP Covered Program Enrollments (HFRP, ACEP-WRE)	Closing Services	If contracted: Document contract/agreement number on Supplement	Fully executed contract or cooperative agreement	Contract/Agreement	Enter \$0 and “Contracted” on the Supplement
		If not contracted: Bulk upload via Supplement	Supplement to the Enrollment Agreement	NEST and NRCS-CPA-1155	Amounts on Supplement must have supporting practice amounts on the 1155 that match exactly.
2014 Farm Bill RCPP Covered Program Enrollments (HFRP, ACEP-WRE)	Environmental Database Records Search	If contracted: Document contract/agreement number on Supplement	Fully executed contract or cooperative agreement	Contract/Agreement	Enter \$0 and “Contracted” on the Supplement
		If not contracted: Bulk upload via Supplement	Supplement to the Enrollment Agreement	NEST and NRCS-CPA-1155	Amounts on Supplement must have supporting practice amounts on the 1155 that match exactly.
2014 Farm Bill RCPP Covered Program Enrollments (HFRP, ACEP-WRE)	Environmental Database Records Search Post-Survey Update (if applicable)	If contracted: Document contract/agreement number on Supplement	Fully executed contract or cooperative agreement	Contract/Agreement	Enter \$0 and “Contracted” on the Supplement
		If not contracted: Bulk Upload via Supplement	Supplement to the Enrollment Agreement	NEST and NRCS-CPA-1155	Amounts on Supplement must have supporting practice amounts on the 1155 that match exactly.

Program	Transaction	Method of completing the Transaction	Obligating Document	Source of Data for Transaction	Notes
2014 Farm Bill RCPP Covered Program Enrollments (HFRP, ACEP-WRE)	Preliminary Restoration Obligation	If contracted or no restoration dollars will be obligated: Document contract/agreement number on Supplement	Fully executed contract or cooperative agreement	Contract/Agreement	Enter \$0 and “Contracted” on the Supplement
		If not contracted: Bulk upload via Supplement	Supplement to the Enrollment Agreement	NEST and NRCS-CPA-1155	Amounts on Supplement must have supporting practice amounts on the 1155 that match exactly.
2014 Farm Bill RCPP Covered Program Enrollments (HFRP, ACEP-WRE)	Boundary Survey	If contracted: Document contract/agreement number on Supplement	Fully executed contract or cooperative agreement	Contract/Agreement	Enter \$0 and “Contracted” on the Supplement
		If not contracted: Bulk upload via Supplement	Supplement to the Enrollment Agreement	NEST and NRCS-CPA-1155	Amounts on Supplement must have supporting practice amounts on the 1155 that match exactly.
2014 Farm Bill RCPP Covered Program Enrollments (HFRP, ACEP-WRE)	Other	If contracted: Document contract/agreement number on Supplement	Fully executed contract or cooperative agreement	Contract/Agreement	Enter \$0 and “Contracted” on the Supplement
		If not contracted: Bulk upload via Supplement	Supplement to the Enrollment Agreement	NEST and NRCS-CPA-1155	Example: environmental investigations that must be done prior to agreement obligation. Enter BOC along with cost.
Water Bank Program (WBP)	Contract Reservation	Bulk Upload	N/A	NEST – Enrollment Funds Requested is entered and Submit for Funds Reservation is eSigned	Once the reservation has been completed in FMMI, no updates will be made in NEST or FMMI to the amount unless the application is cancelled or the contract amount is reduced, and the remaining funds are needed for other current year obligations.

Program	Transaction	Method of completing the Transaction	Obligating Document	Source of Data for Transaction	Notes
Water Bank Program (WBP)	Contract Obligation	Bulk Upload	Contract	NEST – Enrollment Funds to Commit (only amount listed on Contract) is entered and Submit for Commitment Approval is eSigned.	Data must be populated in NEST on the Application page.