Attachment A - Compliance Status Review QAR Template Checklist

Quality Assurance Review of Food Security Act Compliance Status Reviews

Name:_____ **Date:**_____

County:_____ **Tract:**_____

Fiscal Year: _____ **By:** _____

1. Were USDA participants notified about the compliance review according to NFSAM, Part 518, Subpart A, Section 518.0(C)?	Findings:
2. Are compliance reviews conducted at the most appropriate time to evaluate the conservation practices that make up the approved conservation system according to NFSAM, Part 518, Subpart A, Section 518.0(D)?	Findings:
3. If applicable, are tracts added for compliance reviews as prescribed in NFSAM Part 518, Subpart A, Section 518.1(C)?	Findings:
4. If tracts for compliance reviews have been designated as NN (review not needed) and been replaced, have the procedures prescribed in NFSAM, Part 518, Subpart A, Section 518.2 been applied correctly? (Note: this is an uncommon occurrence)	Findings:
5. Were wetlands or potential wetlands properly evaluated in the Wetland Evaluation section?	Findings:
6. Were correct procedures followed for any tracts exempted from HELC review, as prescribed in NFSAM, Part 518, Subpart A, Section 518.3?	Findings:
7. Are the findings of compliance reviews adequately and correctly documented in the compliance review database and the case or "Tract" file?	Findings:
8. Have variances, if any, been applied correctly as detailed in NFSAM, Part 520, Subpart B, Section 520.10?	Findings:
9. Is the HEL plan or system documented in the producer's case or "Tract" file?	Findings:
10. Are soil loss calculations (RUSLE2 /WEPS) included in the case file?	Findings:
11. Do the findings of the field review support the initial compliance review findings?	Findings:
12. Is additional action or training required as a result of the review?	Yes / No
13. Is separation of duties being maintained such that field office staff are not completing Compliance Reviews within their work area of responsibility?	