

**Part 400 - Mission Statement
Subpart B - Delegations of Authority**

ARM	Office of the Chief	Chief	DEP CHF	Division Director	RC	Center Director	STC	AO	AC	DCSV	SPCLTY OFCR	Notes
	Regional Conservationist				X							
R	1. Landscape Conservation Initiative				X							
R	2. O&E Functions				X							
R	3. Regional Tribal Conservation Advisory Committees				X							
R	4. Allocations				X							
R	5. State Resource Assessments				X							
	Legislative Affairs											
A	1. Monitor activities in Congress, prepare and coordinate reports on draft legislation, bills, and public laws. 7 Code of Federal Regulations, Part 600.2 (e).			X-LAD								
A	2. Provide overall coordination for the Agency of all matters concerning legislative affairs. 7 Code of Federal Regulations (CFR), Part 600.2 (e).			X-LAD								
A	3. Coordinate the preparation of legislative reports and testimony to be given before Congress on matters concerning. 7 Code of Federal Regulations, Part 600.2 (e).			X-LAD								
A	4. Monitor and review State and local legislative activities which relate to NRCS programs and activities. 7 Code of Federal Regulations, Part 600.2 (e).			X-LAD			X		X	X		
	Public Affairs											
A	1. Provide manuscript review and approval before printing publication intended for multi-State or national distribution to the public. Code of Federal Regulations, Part 600.2			X-PAD								
A	2. Consult with USDA's video, teleconference, and radio center on the planning and production of all videos and teleconferences of national importance.			X-PAD								
A	3. Prepare the Weekly Report to the Secretary of Agriculture.			X-PAD								
A	4. Prepare travel briefings for the Secretary of Agriculture and the Deputy Secretary of Agriculture.			X-PAD								
R	5. Prepare and distribute "NRCS This Week," the Agency's newsletter.			X-PAD								

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R	6. Obtain clearances for purchases of audio-visual production equipment costing \$10,000 or more from USDA Audio-Visual Manager.			X-PAD								
R	7. Maintain and update Agency Web site. Code of Federal Regulations, Part 600.2.			X-PAD								
R	8. Market the Agency and increase visibility for corporate ID.			X-PAD								
R	9. Prepare the Monthly Regional Report to the Secretary of Agriculture. Code of Federal Regulations, Part 600.2			X-PAD								
R	10. Establish news release clearance procedure within National Headquarters.			X-PAD								
R	11. Establish clearance procedures at regional level to ensure that news and feature releases are technically accurate and conform to Agency policy.			X-PAD								
R	12. Ensure and maintain accuracy of State and multi-State within their region.			X-PAD	X							
R	13. Provide written approval prior to planning for all publications intended for national distribution to the public.			X-PAD								
	Strategic Natural Resources Initiatives											
R	1. Monitor Farm Bill activities, prepare and coordinate briefings, reports, rule writings, etc. related to farm bills.			X-SNRI								
R	2. Provide overall coordination of the agency on all matters concerning the National Food and Agriculture Council.			X-SNRI								
R	3. Provide overall coordination for the Agency on all matters concerning environmental markets, climate change, adaptation, bioenergy, and Agency and other USDA priority initiatives.			X-SNRI								