

Part 401 – Planning

Subpart C – Performance Planning

Figure 401-C1

Activity	Who	Begin Date	End Date
Review agency strategic goals and identify priorities for the second year out budget request.	Chief	December 1	January 15
Provide guidance and request preliminary State performance plans for the second year out.	Deputy Chief for Strategic Planning and Accountability	January	January
Prepare State performance plans for the following 2 years.	State Conservationists	January 15	February 28
Identify alternative performance goals for the second year out budget request.	Director, Strategic and Performance Planning Division Program managers	February	March
Prepare agency performance plan to accompany second year out budget request.	Director, Strategic and Performance Planning Division	February 1	June 30
Revise second year out performance plan and goals to reflect the Department of Agriculture funding decisions.	Director, Strategic and Performance Planning Division	August 1	September 15
Adjust current FY agency performance goals to reflect congressional action on the budget.	Director, Strategic and Performance Planning Division	November 1	December 31
Revise current FY State performance plans to reflect resource allocation.	State Conservationists	November 1	December 31
Finalize performance goals	Director, Strategic and	December 1	December 5

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for the second year out to reflect OMB decisions on funding.	Performance Planning Division		
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Figure 401-C2

Activity	Who	Begin Date	End Date
Prepare and submit the final Budget and Performance Integration Report (BPI) for the prior FY to the USDA Office of Budget and Program Analysis.	Deputy Chief for Strategic Planning and Accountability Director, Strategic Planning and Performance Division	October 1	October 15
Review and adjust agency performance goals for the current FY to be included in the USDA budget summary and performance plan of President’s budget for the subsequent FY.	Deputy Chief for Strategic Planning and Accountability Deputy Chiefs	October 15	November 1
Provide guidance to States for current FY performance measures.	Deputy Chief for Strategic Planning and Accountability	November 1	November 15
Review and adjust agency performance goals for the next FY out to reflect OMB decisions on funding for inclusion in the USDA budget summary and performance plan of President’s budget for the subsequent FY.	Director, Strategic and Performance Planning Division Deputy Chiefs National program managers	November 1	December 20
States develop and electronically submit current FY goals.	State Conservationists	November 15	December 15
Current FY goal negotiation between region and States.	Regional Conservationists State Conservationists	December 15	January 15
Prepare and submit the current FY BPI annual performance plan and the BPI quarterly report to the USDA Office of Budget and	Deputy Chief for Strategic Planning and Accountability Director, Strategic Planning and	January 1	January 15

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Program Analysis.	Performance Division		
Review agency strategic goals and coordinate development of agency performance measures and goals to guide the second year out budget request.	Director, Strategic and Performance Planning Division Program managers	February 1	June 30
Provide guidance and request preliminary State performance measure goals for the next 2 FYs.	Deputy Chief for Strategic Planning and Accountability	February 1	February 15
Prepare State preliminary performance goals for the next 2 FYs.	State Conservationists	February 15	April 1
Prepare and submit the current FY BPI quarterly report to the USDA Office of Budget and Program Analysis.	Deputy Chief for Strategic Planning and Accountability Director, Strategic Planning and Performance Division	April 1	April 15
Prepare agency performance goals for inclusion in the agency performance budget to accompany second year out budget request.	Deputy Chief for Strategic Planning and Accountability Director, Strategic Planning and Performance Division	April 1	June 30
Prepare and submit the current FY BPI quarterly report to the USDA Office of Budget and Program Analysis.	Deputy Chief for Strategic Planning and Accountability Director, Strategic Planning and Performance Division	July 1	July 15
Revise second year out performance plan and goals to reflect the Department of Agriculture funding decisions.	Deputy Chief for Strategic Planning and Accountability Director, Strategic Planning and Performance Division	August 1	September 15