



Natural Resources Conservation Service

---

SAMPLE CONFIRMATION OF REMEDIED VIOLATION LETTER

CERTIFIED RETURN RECEIPT REQUESTED

[Date]

[Landowner's Name]

[Street Address]

[City, State, ZIP Code]

Dear [Landowners]:

**This letter is in reference to violation [number] of [number]total violations of WRP Contract Number \_\_[contract number]\_\_\_\_\_.**

**A separate letter is being sent in reference to each violation.**

On [Insert date], you were notified by certified letter of actions required to correct [Describe violation], which was a violation under the provisions of the Wetlands Reserve Program Warranty Easement Deed (hereafter referred to as "easement deed") on your property.

Following the 30-day period in which you were allowed to correct this violation, we inspected the easement area. We found that you **have complied** with the required corrective action and are no longer in violation of the terms and conditions of the easement deed.

This letter confirms that you are in compliance with the terms and conditions of the easement deed in reference to this particular violation only. It does not declare compliance or failure to comply with regard to any other violations that may be pending on your property.

Sincerely,

[Insert name of State Conservationist]  
NRCS State Conservationist

cc: Director, Easement Programs Division, Washington, DC  
Office of General Counsel Regional Attorney  
Assistant State Conservationist for Programs  
Assistant State Conservationist for Field Operations  
District Conservationist

