



Natural Resources Conservation Service

SAMPLE CPC CANCELLATION WITHOUT COST RECOVERY LETTER

CERTIFIED RETURN RECEIPT REQUESTED

[Date]

[Landowner's Name]

[Street Address]

[City, State, ZIP Code]

Re: Wetlands Reserve Program (WRP) Conservation Program Contract Cancellation
Without Cost Recovery

Dear [Landowners]:

I have received your signed request for cancellation of your WRP Conservation Program Contract [insert contract number]. I have approved your request. No refund or cost recovery will be required, and all rights to any payments under the contract are hereby forfeited.

This decision is not appealable because the contract cancellation was requested by you. Furthermore, in conformance with the program provisions, because there are no recovery of costs associated with the cancellation of this contract, the decision does not meet the regulatory definition for an adverse decision under 7 CFR Section 11.1.

If you have any questions, please contact [insert name and contact information].

[Name of State Conservationist]

State Conservationist

cc:

District Conservationist

ASTC for Field Operations

ASTC for Programs

