



Natural Resources Conservation Service
[OFFICE NAME]
[ADDRESS]
[PHONE]

SAMPLE APCE EXTENSION LETTER

[Date]

[Landowner Name]

[Address]

[City, State, ZIP]

RE: Agreement for the Purchase of Conservation Easement Extension
Agreement No.: # _____

Dear [Landowner Name]:

As you may know, the above-referenced Form NRCS-LTP-31, "Agreement for the Purchase of Conservation Easement" (APCE) on your property is scheduled to expire on [Enter Expiration Date]. With your concurrence, we would like to extend the period of performance for this APCE for an additional [Enter additional period – not to exceed 12 months] months, to expire [Enter Revised APCE Expiration Date].

The original period of performance was specified in the APCE signed by NRCS on [Enter Date APCE Signed by NRCS], to enter into a [Perpetual or 30-Year] easement on your property under the Wetlands Reserve Program, (see paragraph VIII of the APCE).

If you concur with extension of the period of performance as proposed herein, please sign and date the concurrence line at the end of this letter and return it by [Enter Return Date] to the address at the top of this page, to the attention of [NRCS Specialist's Name]. Failure to return the extension concurrence within the specified timeframe will result in the expiration of the APCE. If the APCE expires, the agreement will be void, funds will be deobligated, and the easement will not be recorded.

Once you return the APCE extension concurrence, the title and transaction documents for your easement will be sent to the USDA Office of General Counsel for a title opinion, and if approved then on to the closing agent.

If you have any questions, please contact [NRCS Contact Name] at [Phone Number] or [Email].

Sincerely,



[Name]
State Conservationist

Helping People Help the Land

An Equal Opportunity Provider and Employer



Landowner concurs with extension of the period of performance for an additional [Enter Time Period] months, as proposed herein, in the Agreement for the Purchase of Conservation Easement for contract [Enter Contract Number] signed by an authorized representative of the United States of America on [Enter Date APCE Signed by NRCS].

Landowner

Date

Landowner

Date

Landowner

Date

NRCS Designated Official

Date

