



Natural Resources Conservation Service

SAMPLE OFFER OF ENROLLMENT FOR PERPETUAL OR 30-YEAR EASEMENT

[Date]

[Landowner Name]

[Street Address]

[City, State, Zip]

Dear Landowner(s):

SUBJECT: NEST GENERATED NUMBER HERE

We have recently received approval to move forward with funding our top ranked applications for the Wetlands Reserve Program (WRP) for fiscal year [Year]. Your [Number Acres]-acre parcel has been selected for funding and enrollment.

Enclosed is Form NRCS-LTP-31, "Agreement for the Purchase of Conservation Easement," for a [permanent/30-year (insert proper choice)] easement on your property. If you agree with the easement purchase price as indicated on the Agreement for Purchase, please return the enclosed Agreement for Purchase with all appropriate and notarized signatures.

The signed Agreement for Purchase must be returned to: [Insert Address] by [Insert Date]. Failure to return this Agreement for Purchase by [Insert Date] will result in your application being cancelled and the funds not being obligated to this project.

Also attached are a sample of Form [NRCS-LTP-30 or NRCS-LTP-32], "Warranty Easement Deed," and a map of the proposed easement area. NRCS will proceed with procuring an easement boundary survey after the Agreement for Purchase is signed and returned. The easement purchase price will be adjusted based on the per-acre value of the final acreage. There will not be an amended Agreement for Purchase but the adjusted price will be reflected in the final Warranty Easement Deed.

Please be aware that you must provide a clear title and written, recordable right of access to the easement area. This may require obtaining subordination agreements from your bank or other lending institution for any debts that may encumber the property.

Land enrolled in WRP is ineligible for any other USDA program payment for the life of the easement. Contact your local Farm Service Agency and NRCS field office to determine the impact of easement enrollment on other program benefits.

If you have any questions regarding this offer or the enclosed documents, please contact [Insert Contact Name] at [Insert Phone Number and Extension] or email me at [Insert Email Address].

Sincerely,

[Name of NRCS Authorized Signatory]
[Title]

Attachments

cc: Local DC, NRCS

Helping People Help the Land

An Equal Opportunity Provider and Employer

