

## Part 518 – Conservation Security Program

### 518.158 Sample CSP Decision Notice

#### C – Disapproved Notice

VIA CERTIFIED MAIL  
RETURN RECEIPT REQUESTED

«Date»

«DecisionMakerName»  
«Delivery\_Info\_Address»  
«DecisionMakerDeliveryAddress»  
«DecisionMakerCity», «DecisionMakerState» «DecisionMakerZipCode»

#### FINAL PROGRAM DECISION

Application #: «ContractNumber»

Dear «DecisionMakerName»:

This letter is to inform you that your application for the [ENTER YEAR] Conservation Security Program (CSP) met the program's overall objectives and was placed in an enrollment category for funding. As certified by you on the CSP Offer Certification Form dated [ENTER DATE] you have agreed to the enrollment category assigned to the land you offered as follows:

Tier: «Tier» Category: «Category» Subcategory: «Subcategory»

CSP national funding selections were made based on the priority order of enrollment categories as provided in the program regulation at 7 CFR 1469.6 with the following enrollment category established as the national funding cutoff:

Category: [ENTER CATEGORY] Subcategory: [ENTER SUBCATEGORY]

NRCS could not approve funds for your offered acres due to the limited amount of funds and the number of applications assigned to higher priority enrollment categories during the [ENTER YEAR] CSP sign-up. No appeal rights have been provided you for the following reasons:

1. The enrollment category for the land you offered was established in accordance with the procedures required by the program regulation and sign-up notice published in the Federal Register, [ENTER FEDERAL REGISTER NOTICE AND DATE].

2. Denials of assistance based on a lack of sufficient program funds are not appealable (7 CFR 614.5(d)).

If you disagree with the statements above and feel that your appeal rights have been inappropriately denied, you may request a review of appealability from the National Appeals Division (NAD). A request for an appealability review must be made no later than 30 days from the date that you received this notification. Address your request to the NAD Regional Office at the following address:

**[Please use only the address for the region of jurisdiction for your state]**

Eastern Regional Office 8909 Purdue Road Suite 240 Indianapolis, Indiana 46268 Phone: 1-800-541-0457 (317) 875-9648 TTY: 1-800-791-3222 Fax: (317) 875-9674	Southern Regional Office Post Office Box 1508 Cordova, Tennessee 38088 Phone: 1-800-552-5377 (901) 544-0359 TTY: 1-800-627-8332 Fax: (901) 544-0363	Western Regional Office 755 Parfet Street Suite 494 Lakewood, Colorado 80215-5506 Phone: 1-800-541-0483 (303) 236-2862 TTY: 1-800-497-0253 Fax: (303) 236-2820
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Any request for an appealability review must be made in writing and include a copy of this notice along with your reason as to why this decision is wrong and why it should be appealable. You must also furnish a copy of your request to this office.

Thank you for your interest in CSP. We look forward to assisting you in the future. Please contact me should you have any questions.

[ContractSiteIDContactName]  
DISTRICT CONSERVATIONIST

cc:

NRCS Contracting Officer